

1. The first step in the process is to identify the problem. This involves gathering information about the situation and the people involved.

2. Once the problem is identified, the next step is to analyze it. This involves breaking the problem down into its component parts and understanding how they are related.

3. After analyzing the problem, the next step is to develop a plan. This involves deciding on the best way to solve the problem and outlining the steps that need to be taken.

4. The final step in the process is to implement the plan. This involves putting the plan into action and monitoring the progress.

5. Once the plan has been implemented, the next step is to evaluate the results. This involves comparing the actual results with the expected results and determining whether the problem has been solved.

6. If the problem has not been solved, the next step is to go back to the beginning and start the process over.

7. The process of problem solving is a continuous one. It is not a one-time event, but rather a ongoing process that must be repeated as new problems arise.

8. The key to successful problem solving is to stay focused on the problem and not get distracted by other issues.

9. It is also important to be open to new ideas and solutions. Sometimes the best solution is the one that you did not think of.

10. Finally, it is important to be patient. Solving a problem can take time, and it is important not to give up too soon.

Nelson D. Hernandez

2612

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Class	Subclass	Date	Examiner

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